

MERKEL POLICE DEPARTMENT

100 Kent Street, Merkel, Texas 79536

Phone (325) 928-4766

Fax (325) 928-1642

www.merkeltexas.com

RESIDENTIAL COURTESY PATROL REQUEST FORM

**Please note that requests may take up to (3) three days to process. If this is an emergency, please contact the on-duty Police Officer for immediate assistance.*

What type of Courtesy Patrol are you requesting?

Vacation Patrol

Vacation Patrols are generally for an extended period over 72 hours where there will not be anyone at the residence for the duration of the patrol. Patrols will be conducted on a 24 hours basis.

Security Check

Security Checks are generally done for a specific period of time when the residence is or likely to be unoccupied and there are concerns of criminal activity or has been criminal activity at or near the specific residence.

How would you like us to check your property?

Drive by Patrol

Drive onto Property

Complete Structure Check

How long would like for us to conduct this patrol?

1 day (24 hours)

3 days (72 hours)

1 week

2 weeks

Other:

Requested Start Date:

End Date:

Is there a specific time range you are requesting? (*i.e. evening 6:00pm – 6:00am*)

No

If Yes:

Start Time:

End Time:

The following pages contains confidential information that is required for us to complete this request. This information is not public record and is not releasable to anyone outside of law enforcement. If you are completing this form online, please print this out and either mail it to the Merkel Police Department, 100 Kent Street, Merkel, Texas, 79536. If you are completing this form in person, please ensure that you hand deliver it directly to a uniformed police officer or a city official at City Hall.

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RESIDENTIAL COURTESY PATROL REQUEST FORM (Cont.)

REQUESTORS INFORMATION:

Name:

First

Last

Address:

Number

Street

City

State

Zip Code

Contact Information:

Phone (Day)

Phone (Home/Cell)

Phone (Alternate)

Email

PROPERTY INFORMATION:

Same as above?

Yes

No

Address:

Number

Street

Merkel
City

Texas
State

79536
Zip Code

LEGAL DISCLAIMER:

The Merkel Police Department will not conduct "Drive onto Property" or "Complete Structure Checks" unless it is requested by and with the consent of a person(s) who has a legal right to access and inhabit the property that this request is for.

Is there a locked or controlled access area that Law Enforcement may be required to enter?

No

If Yes: Controlled Access Information: *(any access codes, key locations, or gate combinations that law enforcement may be required to use to fulfill your request.)*

Does the property have an alarm system?

No

If Yes: Alarm Company Name:

Contact Number:

Alarm Code or Passphrase:

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Does the property have motion activated or timer activated exterior or interior lighting systems?

Yes

No

Does the property have a Security Camera System?

Yes

No

Do you have any pets/animals that are on the property?

No Pets

If Yes

Are your pets kenneled?

Yes

No

N/A

Are your pets aggressive
to strangers?

Yes

No

N/A

Pets Location on the property?:
(i.e. bedroom, laundry)

Type of Pets:

How many?:

AUTHORIZED PERSON(S):

If you are not able to be contacted, is there a local contact that has permission to access the property in an emergency?

No

If Yes, Contact Name:

Contact #:

Alt. Contact #:

Secondary Contact:

Contact #:

Alt. Contact #:

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RESIDENTIAL COURTESY PATROL REQUEST FORM (Cont.)

Will anyone have **AUTHORIZED** access to the property?

No one has authorized access to my property. Anyone found on my property would be trespassing.

If Yes, please list all people who will be authorized to access your property, including their vehicle information if known.

Name Vehicle Information or Description

Name Vehicle Information or Description

Name Vehicle Information or Description

Name Vehicle Information or Description

Additional names on additional pages.

AUTHORIZED VEHICLES(S):

Please provide the following information on all vehicles that will remain on the property, regardless if they are in a garage or outside of a structure.

No vehicle will be left at or on the property and no vehicles are authorized to be parked on the property.

If yes:

Vehicle Make Vehicle Model Vehicle Year Vehicle LP

Vehicle Make Vehicle Model Vehicle Year Vehicle LP

Vehicle Make Vehicle Model Vehicle Year Vehicle LP

Vehicle Make Vehicle Model Vehicle Year Vehicle LP

Additional vehicle on additional pages.

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RESIDENTIAL COURTESY PATROL REQUEST FORM (Cont.)

UNAUTHORIZED PERSON(S):

Is there anyone **NOT** allowed on the property OR that has been issued a Criminal Trespass Warning by the Merkel Police Department?

No

If yes, please list them below.

Is there anyone that has an active **PROTECTIVE ORDER** not allowing them access to this property?

No

If yes, please list them below.

List any person(s) **NOT** allowed on this property:

Name

First

Last

Date of Birth (If known)

Name

First

Last

Date of Birth (If known)

Name

First

Last

Date of Birth (If known)

Name

First

Last

Date of Birth (If known)

ADDITIONAL INFORMATION:

Are there any circumstance for this request that Law Enforcement needs to be aware either for your safety or the Officer's safety?

No

If yes, details:

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AUTHORIZATION AND CONSENT AFFIDAVIT

I, _____, am the owner or authorized responsible party for the property for which this request is for and I have the authority to submit this request and give authorization to the City of Merkel, Merkel Police Department (MPD) to the following;

By submitting this request I authorize the Officers of the MPD, and any sworn Peace Officer assisting the MPD, to include, but not limited to, the Tye Police Department, Taylor County Sheriff's and Constables Offices, Department of Public Safety, and Texas Parks and Wildlife, entry onto the aforementioned "property" that this request is for, for the purpose of patrolling, conducting security checks, and responding to active alarms activations. I further acknowledge that in the event of an emergency, Officers may have force entry into secured areas of the property, to include cutting locks on secured gates, if I do not provide information on key locations or combination codes. The MPD and any agency assisting, shall not be liable or responsible for any damages incurred as a result of this request.

I understand and have been advised that this request is a formal government document and being such falls under the penalties of perjury as outlined specifically in the **Texas Penal Code Sec. 37.10**;

Sec. 37.10. TAMPERING WITH GOVERNMENTAL RECORD. (a) A person commits an offense if he:

- (1) knowingly makes a false entry in, or false alteration of, a governmental record;
- (2) makes, presents, or uses any record, document, or thing with knowledge of its falsity and with intent that it be taken as a genuine governmental record;
- (3) intentionally destroys, conceals, removes, or otherwise impairs the verity, legibility, or availability of a governmental record;
- (4) possesses, sells, or offers to sell a governmental record or a blank governmental record form with intent that it be used unlawfully;
- (5) makes, presents, or uses a governmental record with knowledge of its falsity; or
- (6) possesses, sells, or offers to sell a governmental record or a blank governmental record form with knowledge that it was obtained unlawfully.

Having been duly advised of all the aforementioned; I make this request attesting that all the information provided is true and correct to the best of my knowledge.

I have read and understand to the terms and stipulations of this request.

Valid Identification is required to confirm the identity of the person making this request.
This is required for all requests.

Signature

Printed Name

Date

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